

Mid-South Color Labs, Inc.

Beehive FTP Order System

We now have a new system for you to FTP files to us. It does not require any additional FTP software. Also, it is not necessary to compress (zip) files before sending as the program does that for you on the fly. This feature saves time for you. You may send up to 5 files with each order. The system also creates a log of all orders that you have sent to us.

First, download the FTP Client from the Downloads section of our website (www.midsouthcolor.com). We have one program for Windows and one for Mac. The program installs on your computers by double-clicking the installer that you download. It places an icon on your desktop named Beehive SendFile Secure.

To use, simply drop the files you want to send on to the icon. A form will open for you to add your name, address, email, etc.(the first time only) and then an order form will appear. Simply type each file name in one of the blocks on the order form and choose your options from the drop down boxes.

When finished with all the options, click "Send Now". It will compress the file(s) and send to us. Within 15 minutes of receipt, you get a confirming email, and Order Entry at the lab receives a copy. This is the signal for Order Entry to enter the order into the lab system.

If you need assistance, please call Customer Service or Bob Leader at 731/422-6691 or 1-800/221-3920.

Note: If you are using a PC and will be sending numerous orders, WorkStream DS is highly recommended. WorkStream DS may also be downloaded from our website.